

# Mission Trip Information

## GENERAL INFORMATION

- Trip Dates: *[insert dates of trip]*
- Cost: *[insert cost]*  
This includes airfare, ground transportation, taxes, administrative fees, hotel accommodations, food, tips, medical supplies, and interpreters.
- Route on the way to designated country: *[insert travel itinerary]*
- Airline tickets will be booked on *[insert date]* at the latest. **You must pay *[insert amount]* by this date to secure your seat. Once tickets are purchased, they may be non-refundable.** The remaining balance for entire trip cost must be paid by *[insert date]*.
- If you do not have a current passport, **apply for it now!** You must have a passport in order to obtain a visa (not the credit card). You cannot get into some countries without a passport and visa.

## PLANS AND OBJECTIVES

*[Insert itemized plans and objectives]*